



How to create a Dropbox account

- ① Create an account on dropbox.com (Free account)



This is the method that we recommend.
Please give it a try.



- ② Type your name and email address (your email address is the username for your Dropbox account)

- ③ After checking and agreeing to the Terms and Conditions, check the checkbox.
Once finished with entering information, click [Create an account].

- ④ Account registration is now complete.

- ⑤ Once the registration is done, you will receive an email that you registered for Dropbox.

※In order to use functions on Dropbox, authorizing the email address is necessary.
Please click [authorize email] once you received an email.



How to create a shared folder on Dropbox [There are 2 options]

To share with invite

- ① Access Dropbox, bring the cursor to the file you want to share, and click [Share] and click [Share with Dropbox].



- ② Enter the email address of the person you want to share files with in [recipient], then click share.

To share with BioVISION, please type in **dentalbiovision@gmail.com**

To share with approve

If you received an invitation mail, click [display folder]. After that click [approve] and the sharing is complete.